

Lowther Hall

ANGLICAN GRAMMAR SCHOOL

All about the girl

Fee Setting Policy

Date of last review:

2024

Review cycle:

Three yearly

Review and approval responsibility:

School Council

Category:

Enrolment

VRQA required:

No

Locations:

O Drive, LowtherLink,
Website, BoardPro



FEE SETTING POLICY

CONTEXT

Lowther Hall AGS has limited means of raising income to fulfill its Mission and Vision. Its principal means of raising funds is to charge fees for students to attend.

PURPOSES

The purposes of this policy are:

- to outline the principles the School Council considers when setting fees;
- to set the parameters for discounts to such fees.

DEFINITIONS

“Fees” comprise:

- Tuition Fees:
 - fees representing the costs of all on site and/or online classroom based studies including staff salaries and related costs.
- Composite Fees:
 - fees representing
 - costs associated with all non-classroom based studies such as trips, excursions and camps;
 - ongoing and specific costs associated with the School such as IT, insurance, utilities, maintenance costs and so on.
- Levies:
 - fees representing one off or ongoing costs associated with unanticipated or higher than anticipated costs associated with the imposition of specific taxes or withdrawal of concessions or related to the development of facilities.

FEES

1. In setting the levels of Fees each year, the School Council will have regard to a range of matters including the following:
 - the sustainability of the School as an entity able to pay its debts as and when they fall due;
 - the fulfilment of its mission and vision;
 - the retention and provision of quality staff including specialist staff and non-teaching staff;
 - maintenance and continual improvement of the School’s programs, both curriculum and non-curriculum based, to reflect best practice;
 - consideration of works planned under Master plan;
 - consideration of matters contemplated by the Strategic plan;
 - best practice in ESG (Environmental, Social and Governance) matters;
 - the School’s DMI (Direct Measure of Income¹) and other factors contributing to the School’s income from Federal and State Government sources including anticipated changes in Government funding or the imposition of additional costs or withdrawal of concessions;
 - educational CPI and the broader and local economic climate;
 - anticipated ongoing and specific costs related to the maintenance, improvement and safety of the physical and online environment of the School.

¹ www.education.gov.au/recurrent-funding-schools

ADDITIONAL CHARGES

2. The Principal may, at her discretion, introduce or maintain additional charges for certain activities. As a general rule, such additional charges will relate only to activities that are optional for students and extend only to cover or partly cover the costs of such optional activity.

DISCOUNTS

3. From time to time, the School Council may determine the level of any discount to be applied to the Tuition Fees in the following circumstances:
 - (i) Sister discount: applied to each younger sibling of a currently enrolled student;
 - (ii) Staff discount: applied to enrolled children of a current staff member after 12 months of service;
 - (iii) Annual Fee discount: applied to a payment of the full year (or years) of Fees in advance of the due dates listed in the Annual Schedule of Fees and Charges;
 - (iv) Clergy discount: applied to the enrolled children of ordained ministers in the Anglican Church.

SCHOLARSHIPS

4. At least once each year as part of the budget process, the School Council determines the level of overall discount on Fees which may be applied by the School for scholarships in the forthcoming calendar year. The Principal may determine, at her absolute discretion, how the overall discount is to be applied in the best interests of the School including the percentage to be applied in respect of individual discounts and the basis for such discounts, typically in the fields of academic and general excellence and music, based on examinations. This also includes the discount on Tuition Fees for students or prospective students participating in Girls Voices of the Cathedral, which represents an honorarium for their participation.
5. **The Centenary Scholarship**, for First Nations and refugee students, is funded by a separate Trust and is NOT covered by this Policy.

Links to other policies

This policy should be read in relation to:

Enrolment Policy
Scholarship Policy
Business Terms and Conditions

November 2024